



**PcTours for Windows:**  
The software solution for tour operators



**W**elcome to PcTours for Windows. Our powerful software is designed specifically for travel agencies and tour operators.

It offers you up to date information on web reservation, invoicing, along with many detailed reports to help you manage your day-to-day business operations.

PcTours for Windows is the preeminent solution for all your software needs, featuring state of the art product inventory management, secure invoicing and all the accounting features you will ever need. Take a look through our brochure and see what PcTours can do for you.

## Productivity

In terms of productivity, PcTours for windows is unparalleled, offering you a flexible and powerful tool to save money, manpower and time with the revolutionary automated accounting procedures, which takes over the routine office tasks that consume manpower hours.

The system includes : Inventory product management; Prices and seasonal costs management; Tour and package management of all kinds; Commission management per product per agency; Product shopping; Travel agency management; Reservation management; Automatic invoicing; Bus ticketing including seat selection; Transportation and hotel manifests; Complete voucher management; Inventory transactions follow-up; Reservations follow-up; Sales and purchases statistics; Accounts payable management;

General Ledger and financial statements management; C.R.S. Interface (Sabre, Galileo, Worldspan and Amadeus); B.S.P. report. Internet Agency access module (Optional) with credit card authorization and works in unison with TravelWorks for Windows for wholesaler/retail owners.

## Small and mid-sized businesses

PcTours' Management software is the most comprehensive all in one package on the market for small and mid-sized businesses. Fully loaded with a comprehensive suite of powerful management tools, PcTours provides the complete software management solution featuring total inventory management plus full integration with the TravelWorks accounting solution and PcContact.

Our software can be implemented in short order. The TravelWorks team provides the expertise and training to get you up and running in no time at all.

No matter the size of your operation, PcTours for Windows is the software solution for all your business needs

# Reservations

The reservation module allows access to available product set in PC-TOURS. The Reservation module also provides the user with price, departure times and technical information on the requested product. Finally, it allows the user to book products, packages, flights, car and hotel rooms. You can customize the display and tailor the format to your needs.

## The Booking Engine

The software is flexible and allows you to build the product that suits your company. From booking sporting packages such as NFL games, to more detailed packages that include hotel accommodations and car rentals, PcTours provides you with a powerful booking engine designed to make your company move faster and more efficiently when it comes to displaying and selling vacation packages.



Access to inventory is not a “want” in the travel agency industry; it’s a “need.” PcTours features state of the art “access to inventory” in its Reservation Module. Key data such as price, departure times and technical information on the requested product are all available to users in the Reservation Module, allowing the customer the flexibility to book products, packages, flights, car and hotel rooms.

## Features

Enjoy numerous advantages with PcTours for Windows, including integrated solutions for the following daily operations: Online web booking :

- Inventory control**
- GST PST HST support**
- Voucher, manifest**
- Agency commission**
- Pricing control**
- Sales statistics**
- Accounts receivable**
- Multi-branch**
- Accounts payable**
- Multi-user**
- General Ledger**
- Multi-currency**
- Bank reconciliation**
- Admin. Payable**
- Credit card auth.**
- Mailing list labels**



# Web Access



Web access is made easy for your clients, all done in a secure environment. By just loading the software on your server, you will save money and time with no transaction fees. The PcTours system provides a secure credit card authorization to complete all online transactions.

Online business has never been this simple! PcTours facilitates the working relationship between Travel agents and customers who can shop and book with PcTours using the internet.



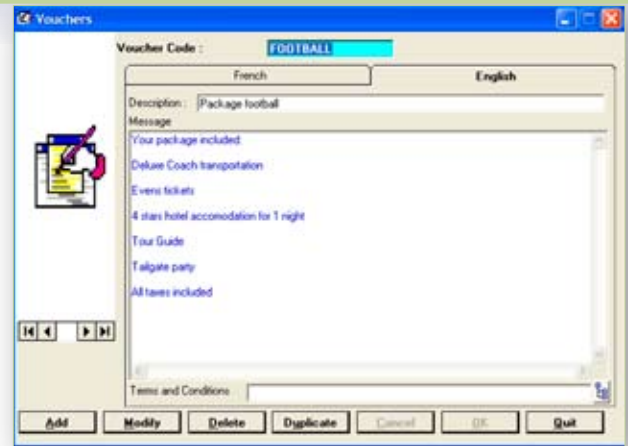
File	Invoice	Agent	Date	Destination	Fellows	Balance	Amount
000000293	000000306	SUP	02/12/2006	BOSTON, MA		0.00	519.00
000000300	000000313	SUP	25/11/2006	Buffalo		0.00	429.00
000000302	000000315	SUP	09/09/2006	BOSTON, MA		0.00	519.00
000000312	000000326	SUP	02/12/2006	WASHINGTON, D.C..		0.00	500.75
000000326	000000344	SUP	30/09/2007	WASHINGTON, D.C..		0.00	500.75
000000327	000000345	SUP	04/08/2007	QUEBEC, QUEBEC		0.00	602.10
000000328	000000346	SUP	30/09/2007	WASHINGTON, D.C..		0.00	500.75
000000330	000000348	SUP	01/07/2007	BOSTON, MA		0.00	566.98
000000330	000000349	SUP	01/07/2007	BOSTON, MA		140.49	140.49
000000330	000000350	SUP	01/07/2007	BOSTON, MA		0.00	0.00
000000330	000000351	SUP	01/07/2007	BOSTON, MA		164.08	164.08
<b>Number of files : 8</b>			<b>Average trip : \$555.36</b>		<b>Total amount : \$4,442.90</b>		

# Vouchers

The system can automatically: issue vouchers at time of booking for:

- One or more departure dates
- Per booking
- Print Bus or Air charter list
- Air or bus tickets by departures
- Vouchers per departure dates or individually per booking
- Print Bus, Air manifests
- Print hotel manifest (arriving passengers and occupancy)
- Print or email last minute reservation vouchers

The voucher feature allows the printing of all reservation documents. You can generate a different document for each product. You only need to specify the voucher code, the itinerary, the different occupancy, car, the choice of meal plans, as well as the detailed text to appear on the voucher.



## Invoicing

Invoicing is done efficiently and securely with PcTours Invoice Manager. This secure module controls the entire system. With the creation of each new customer file, the Invoicing Manager makes the necessary accounting entries. The Invoicing Manager makes daily operations run smoother, by ensuring proper and efficient service for your customers, while offering various options.

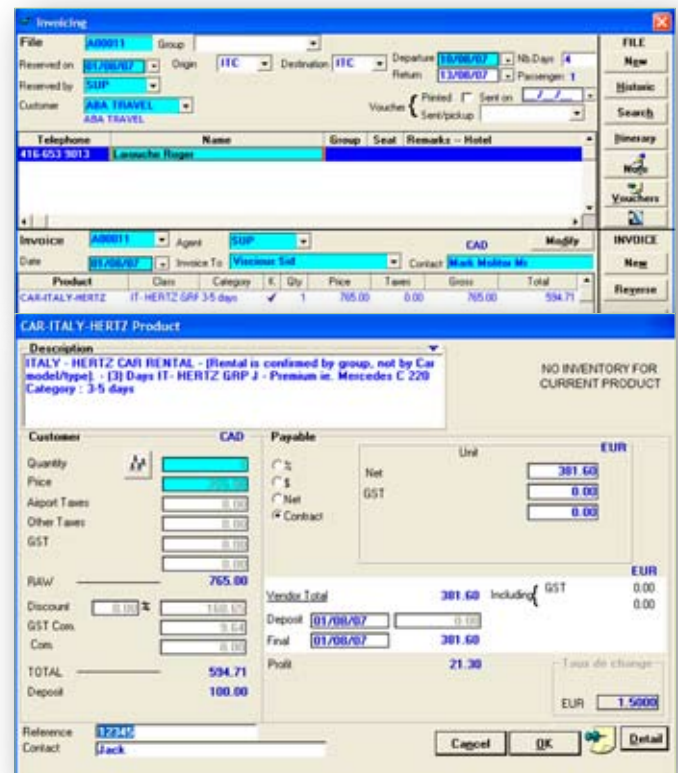
Some of these options include a diverse list, allowing access to up-to-date information when required. This package design is "user friendly." The entire process of customer invoicing, recording the customer's payment, filling in the itinerary, and printing the invoice is fully automated. You will have easy access to various options and reports.

The simple commission definition table with a direct link to product selling prices and travel agencies. Special-commission override rates for an exact range of dates and a specific product for a particular agency or group of agencies. Users can also define cancellation fees, allowing them to indicate if commissions are subject to cancellation fees, also users defined payments conditions, final payment and minimum deposit.

### Quick and simple access to client information

- Multiple currency invoicing
- Allows multiple forms of payments
- Full accounting journals with file histories
- Voucher printing
- CRS interface with Galileo, Sabre, Worldspan and Amadeus

- Text box form for complete description of product
- Easy invoice cancellation
- Manifest
- Multi purpose Search engine



# Product Inventory

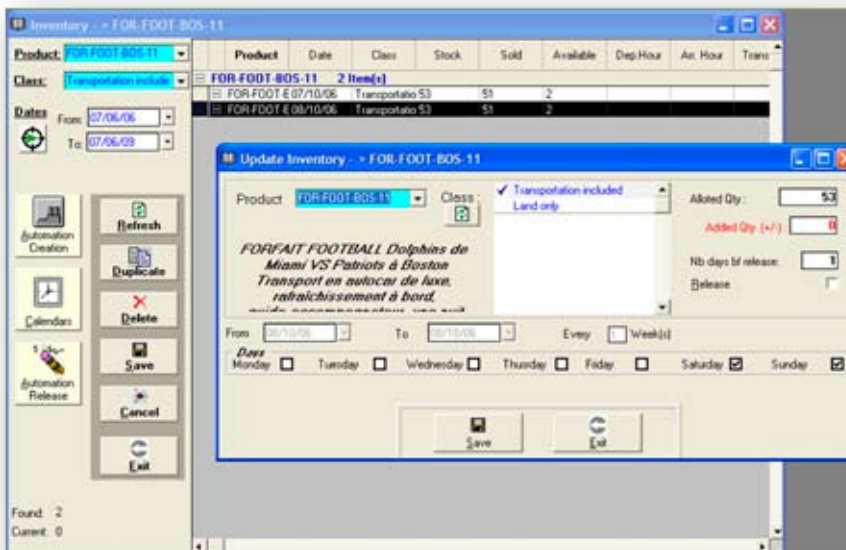
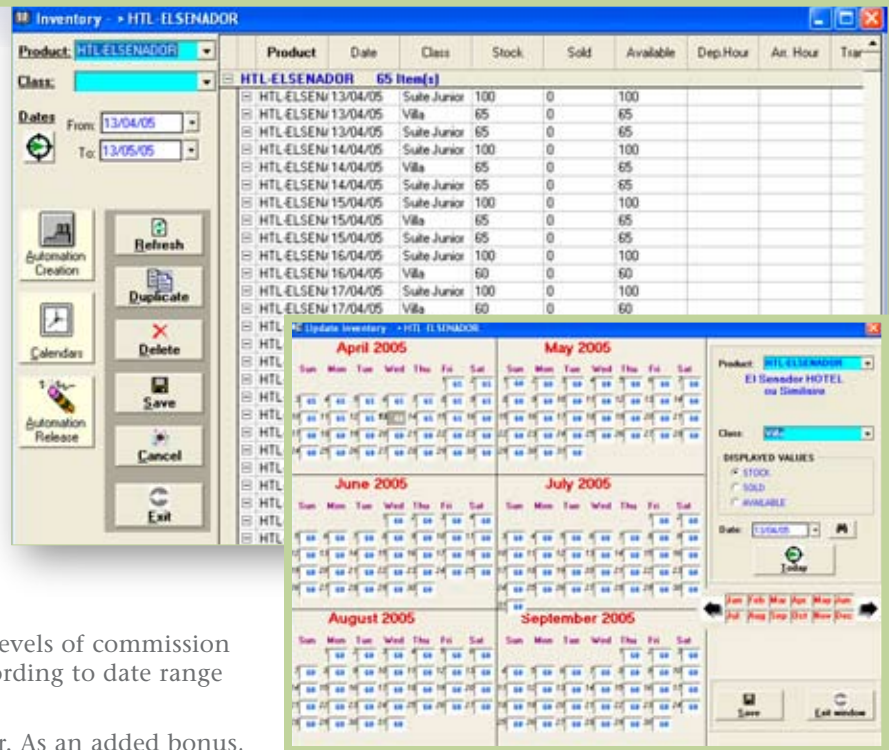


When it comes to managing product inventory, PcTours allows a manager the power to add and change inventory at any time. Need to research inventory, with PcTours powerful search engine you can query the inventory in a calendar mode or a spread sheet format.

Simply select the date and modify the inventory, with the click of the mouse, the automated creation process allows you to define up to one year of inventory. You can define inventory based on class and category of service, while managing blackout dates and resolve unsold inventory with the automatic release function.

Defining an early booking bonus and different levels of commission are strengths of PcTours, just define pricing according to date range and class of service break down.

Building multiple products has never been easier. As an added bonus,



the package option allows you to take those multiple products and define them as a single package product, thereby simplifying the booking procedure. Whether it is by different date of service or multiple hotels, PcTours offers the flexibility to meet all your needs.

Displaying web page information is made trouble-free with PcTours. The catalogue option allows you to show web page specifics, such as class of service available, included as extras and specials. Specific product details can be displayed with your package, to be sold with the web booking engine.

PcTours inventory management handles all types of products (flights, hotels, cars, train, cruises, Shows, insurance, etc), supporting one-step inventory creation for user defined time frames, automatically generating detailed inventory by week, day, unit, or by two, three, or four-week periods. Sophisticated optional modules for train

passes, insurance, rental cars and brochures are all included with PcTours.

- Inventory type supports are all inclusive: limited, unlimited or on request
- Create category types by quantity and class of service
- Risk inventory is managed entirely by the system
- Secondary services such as waitlist, last minute reservation, and on request booking are defined at the inventory level, with special fields for these options integrated into the inventory screen
- Execute your inventory modification in batch mode; changing a range of dates or by product codes
- Massive seat transfer capability supports moving charter passengers from one bus to another
- Effective product tracking system for all sales and cancellations

# Accounts Payable



Pctours Accounts Payable provides robust accounting features to streamline your entire cash flow process and help you save time and money. Accounts Payable powerful library of accounting and reporting features facilitates fast

correction of vendor's commissions, flexible cash disbursement, and full check reconciliation. With this comprehensive financial management tool you can prioritize payments, manage WRA's, insurance

and BSP payable — all in a timely manner. With its powerful accounting and reporting features, Accounts Payable makes it easier to manage the detailed information that a travel agency requires.

## Features in Accounts Payable:

- Multiple bank accounts
- Vendor payable WRA
- BSP Reconciliation and report
- Agent commission payable management
- Payable list
- Change commission amount or % on the fly
- Multiple currencies
- Administrative payable
- Insurance payable and report
- Refund a client
- Check printing and cancellation
- Flags customer receivables

And more...

# Accounts Receivable

Pctours manages all receivables with your company, whether it is travel-related or simply a receivable deposited in a general account. A detailed bank deposit slip can easily be produced by the system for each bank account.

Travel agency and councilor productivity reports are also handled in this module. Sales and aging analysis reports are available including monthly and annual statements. Reaching your customers is made simple through the automation of mailing list or labels.



## Accounts Receivable Features

- Multiple bank accounts
- Multiple currencies
- General cash receipts
- Multiple invoice payment
- Deposit Slip
- Aging list receivable
- Corporate account management
- Reports Sales Analysis

## Reports available in Accounts Receivable:

- Aging receivable list
- Commission receivable
- Sales Analysis
- Mailing labels
- Statements
- Corporate reports

# Specifications



## Workstation

- IBM Pc or 100% Compatible
- Pentium IV CPU or better
- 1 Gig of Ram or more
- Windows™ XP, Professional Vista
- Hard disk 20GB needed for installation
- SVGA Color monitor 800x600
- Tape backup or zip drive (optional)
- MSDE Included on the install CD

## Server

- IBM Pc or 100% Compatible
- Pentium IV CPU or better
- 2Gb of Ram or more
- Windows™ Server or XP, Vista
- Hard disk 20Gb
- Fast Ethernet LAN
- SVGA Color monitor 800x600
- Microsoft SQL Server 2000 (5 users or more)
- Microsoft Frameworks 2.0
- Tape backup or zip drive (optional)
- MSDE Included on the install CD (5 users or less)

Pcvoyages 2000 Inc uses the Microsoft® SQL Server™, a family of products, meeting the data storage and analysis requirements of the largest data processing systems and commercial Web sites. The same products provide data storage and analysis services to the individual or small business.

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